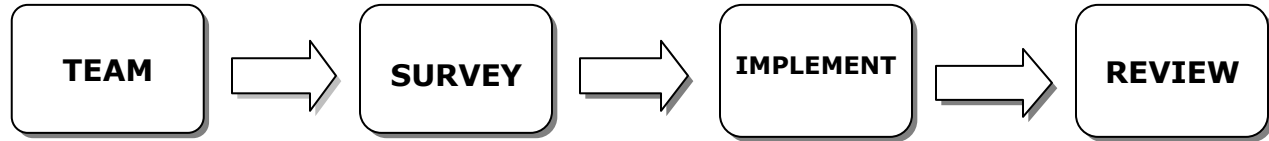


Bullying Prevention Planning Document



Appoint a Team	
Who will be your committee or ambassadors (include staff at all levels, as well as youth)?	
How often will you meet?	
How will others know who to report issues to?	
How often will you receive updated training?	
Survey Your Site/Youth	
What kinds of bullying issues are currently happening?	
What are some hot spots that may need increased supervision?	
Is everyone aware of your policy or what to do to report bullying?	
Who is most at risk?	
Implement a System	
What are the best options for reporting bullying (including anonymous)?	
What is your method for ensuring awareness of the issues (programs, signs, media, etc.)?	
What will happen once an incident is reported (for all parties involved)?	
How will parents/guardians be involved?	
Review Information	
How will you track information?	
How often will you review?	
What tools will you use (i.e., surveys for youth, meetings for staff, etc.)?	
What worked well? What didn't work well?	

The mission of The Ophelia Project and Boys Initiative is to meet the gender-specific, social and emotional needs of youth in our community. To learn more about what we do and how you can be involved, visit our website at www.opbi.org.